



Temporary Special Regulations of Eötvös Loránd University's Academic Regulations for Students Pertaining to the Hybrid Education Model Enacted in View of the State of Epidemiological Preparedness

Government Decree no. 283/2020. (VI. 17.) issued by the Government of Hungary has introduced a state of epidemiological preparedness.

Under Section 1 (2) of Order 3/2020. (II. 28.) issued jointly by the Rector and Chancellor establishing Eötvös Loránd University's Epidemiological Operative Coordinating Body, the responsibilities of the Epidemiological Operative Coordinating Body shall include, among others, the coordination of the implementation of measures introduced by external authorities as well as the preparation of internal university protocols (e.g. tasks related to education activities, isolation, dormitory closures, management of student affairs, etc.).

In addition to guaranteeing the provision of quality education and other university activities, Eötvös Loránd University's Epidemiological Operative Coordinating Body is also responsible for safeguarding the health of university citizens and minimising the potential risks of a virus outbreak.

In view of the above principles, Eötvös Loránd University's Epidemiological Operative Coordinating Body has ordered the implementation of a "hybrid education model" for the autumn semester of the 2020/2021 academic year. The Body shall draw up unique interim Regulations of Training and Examination (TVSZ) pertaining to the hybrid education model for the period until they are approved by the Senate.

The TVSZ issued in the spring semester of the 2019/2020 academic year (Special Regulations of the Academic Regulations for Students pertaining to the distance education arrangement ordered in view of the state of epidemiological emergency) shall expire on the first day of the autumn semester of the 2020/2021 academic year.

The present TVSZ contains exclusively the special regulations pertaining to the hybrid education model and will be amended in the event that the University is again forced to implement a full or partial distance education arrangement. The TVSZ therefore primarily regulates activities undertaken during the study period, while more detailed regulations pertaining to exams and assessment will be issued at a later date upon a review of the experiences gained during the spring semester of the 2019/2020 academic year.

	SPECIAL REGULATIONS OF THE ORGANISATIONAL AND OPERATIONAL REGULATIONS VOLUME 2 ACADEMIC REGULATIONS FOR STUDENTS FOR THE AUTUMN SEMESTER OF THE 2020/2021 ACADEMIC YEAR	REMARKS
1.	Instructions issued by the Epidemiological Operative Coordinating Body (Hungarian abbreviation: JOKT) shall apply without being bound by the present Regulations.	Decisions issued by the JOKT shall be applied both in the cases of past and future JOKT decisions concerning provisions of the HKR and its Annexes.
2.	The present Regulations and the Remarks section are to be interpreted together, with the provisions of the Regulations being applied in consideration with the Remarks.	The Remarks are intended to elaborate on the “legislative” intentions of the Regulations. The present section serves to provide an interpretation of the Regulations and a guideline for their application, with their contents to be applied in conjunction with the provisions of the Regulations.
3.	Students and instructors have a mutual responsibility to cooperate in the fulfilment of the academic and exam obligations.	Emphasising this existing basic principle in the present Regulations is especially important because certain situations may arise when the Regulations do not provide a detailed guideline. When finding a solution in such situations, cooperation between the parties involved in the education process is especially important.
4.	When the present Regulations permit deviation from existing academic criteria in view of the hybrid education model, the new criteria must not result in more burdensome or more academic requirements for students.	As a guarantee rule, in order for students to be able to meet the academic requirements, instructors may not introduce additional requirements under the hybrid education model.
5.	Provisions referring to instances in which the student is to receive notification are to be interpreted as a written notification to be sent to the student electronically.	Several provisions in the present Regulations allow for modifications to be made to the academic requirements and their fulfilment of which the student must be notified before a given deadline. Students are to be notified of any changes to the academic requirements in writing via an electronic interface (Neptun message or a Microsoft Teams group message), rather than verbally.
6.	Section 17 of the HKR shall be expanded to include the following paragraph (2a): “(2a) The course may be organised in the following forms:	The form in which the course is organised is to be specified under the “Remarks” section in Neptun and may be one of the following: a) an in-person course no different from how courses were held prior to the state of emergency,

	a) a course requiring the student's in-person attendance (hereinafter: in-person course) b) online course which may be ba) a synchronous online course in which the instructor and students participate online in real time at the time specified in the syllabus, bb) an asynchronous online course in which the instructor and students participate online but not in real time, c) a blended course which may be ca) a combination of courses according to points a) and ba), cb) a combination of courses according to points a) and bb). The form in which the course is organised is to be entered into the Electronic Registration System by 4:00 PM on 1 September 2020."	b) a fully online course which can be: ba) a synchronous online course organised according to the schedule but in an online space, bb) an asynchronous online course which does not require that the instructor and the students be online at the same time; this type of course may be completed according to a schedule drawn up by the students and the instructor with the help of digital course materials, c) a blended course that combines elements of in-person and online courses: ca) in-person and synchronous online classes are held in real time, cb) academic obligations comprise in part participation in in-person classes and in part the completion of non-real time online assignments.
7.	Section 35 of the HKR shall be expanded to include the following paragraph (1a): "(1a) Enrolment is primarily done in person. Students will only be allowed to enrol in absentia if they have submitted a request to do so in advance and have been granted permission to pursue their studies in a distance education setting."	A situation may arise when a freshman student starts the semester in a distance education setting. In this case they must be allowed to enrol in absentia, in line with the opportunities guaranteed by the relevant laws. Digital enrolment is conditional on permission to pursue studies in a distance education setting.
8.	The HKR shall be expanded to include the following Section 36/A: "Section 36/A (1) Students may be granted permission to participate in distance education on the basis of a request submitted via the Electronic Registration System in the following cases: a) the entry of the student into Hungary is hindered due to the situation surrounding the pandemic, b) the student has been diagnosed with a disease that makes their participation in in-person classes risky, c) the student belongs to a vulnerable age group, d) the student shares a household with person at risk according to points b) or c) during their studies, e) other justifiable reasons. (2) The decision on the request is made by the Dean of the student's home faculty.	The student may request permission via Neptun to pursue their studies in a distance education arrangement before or during the semester. The decision of the Dean is transferable in line with Section 139 (3) of the HKR. Once the permission has been granted, the student shall contact their instructors electronically to discuss how the courses they have registered for can be completed. Based on the decision of the Dean, the instructor is obliged to ensure the student the possibility of completing the course in question, except in the case of courses that, due to their nature, can only be completed by in-person attendance, during which the exemptions laid out in Section 74 (7) of the HKR can be applied. If the faculty offers several courses for a given activity within a semester, which can be completed either online or in person

	(3) The permission shall be valid until the circumstance giving rise to the request ceases, but no later than the end of the semester. (4) After being granted permission to participate in distance education the student shall contact the instructors of the courses they have registered for in order to discuss how the courses can be completed. (5) The instructor is obliged to ensure the student the possibility of completing the course, except in the case of courses that, due to their nature, can only be completed by in-person attendance. In the event that an online course is offered for the completion of the study unit in question, the student may be transferred to the online course on the basis of the permission.”	(regardless of whether content-wise they are free or derivative), it shall be possible to redirect the student to an online course.
9.	Under Article 79 (4) of Act LVIII of 2020, the spring semester of the 2019/2020 academic year shall not be taken into consideration when applying Article 45 (1) of Nftv. on the prolonged suspension of the student status and Section 39 of the HKR.	The spring semester of the 2019/2020 academic year is to be ignored in the case of the suspension of the student status for a maximum duration of two consecutive semesters.
10.	Section 62 of the HKR shall be expanded to include the following paragraph (3): “(3) If, due to its nature, the course in question – under the decision of the Dean – cannot be taught in a distance education setting, or completed, the Student Affairs and Registrar’s Office shall see to the course’s cancellation at the end of the semester and shall notify the student who has permission to attend the course in a distant education setting. When cancelling the course, any fines imposed due to a student exceeding the limit for the number of times he/she can register for the course must also be addressed.”	The Dean must notify the Director of Education of any course that cannot be completed in a distance education setting. The Student Affairs and Registrar’s Office shall move to cancel such courses in the cases of students pursuing their studies in a distance education arrangement. Fines imposed on students who exceed the limit of the number of times they can register for the course are to be - refunded if they had already been paid, - annulled if they had not yet been paid.
11.	Rules applying to the state of epidemiological preparedness may deviate from Section 63 (1) of the HKR.	Class attendance policies specified by the syllabus may be waived. The way in which the rules deviate from the regular attendance policies are to be specified in the Neptun system.
12.	Section 63 (3) of the HKR shall be expanded to include the following point e): <i>[Practice and seminar fulfilment requirements could be:]</i>	The methods of obtaining a practical or seminar grade may be expanded to include new methods which enable the Student to fulfil the course requirements in new ways stemming from the online and blended

	“e) in the case of online or blended courses, any other requirement of which students must be notified by the end of the first week of the study period.”	forms of hybrid education that were not regulated earlier. If an instructor introduces a new option for completing the course, he/she must notify the students thereof on the first week of classes. The instructor must also notify students of possible changes to the rules on the completion of the mandatory internship due to a change in circumstances on the external partner's end (e.g. the work schedule of a public education institution or dual partner).
12/a.	Section 66 (1b) will be replaced with the following regulation: <i>(If the student has not received an excuse note specified under Section 63 (5), and the lecturer monitors attendance, due to the student's absence)</i> b) in case of a course requiring personal attendance, if the student is absent from over a quarter of the classes, the lecturer is obliged to give extra assignments to the student to make the completion of the course possible; c) if the student is absent from over a third of the classes, the student cannot be awarded a practical grade, except for courses requiring personal attendance.	Section 66 (1) regulates allowed absence from practical courses (for example seminar, laboratory practice, laboratory project etc.) and the lecturer's rights and obligation to make decisions in connection with absence in accordance with its amount. In connection with measures against the coronavirus, the Epidemiological Operative Coordinating Body of ELTE forbids entering the university grounds showing any typical symptoms of the new coronavirus infection [cough, shortness of breath, fever (38 Celsius degrees or above), unusual fatigue, general muscle pain, sudden lack of taste and/or smell] or if the student: a) based on the current condition, got into direct contact in the last 10 days with a person infected with coronavirus b) is subject of an ongoing contact research c) is subject to an official epidemiological measure (for example, home quarantine). The following cases qualify as direct contact with an infected person: staying indoors with an infected person within a distance of 1,5 meters without wearing masks, or staying indoors in a smaller unventilated space with no regard to the distance, whereas the infected person was present for a certain amount of time (more than half an hour without wearing a mask). In case of a course requiring personal attendance, if the student is absent from over a quarter of the classes for this reason, the lecturer is obliged to provide a possibility for them to complete the course. The only exceptions are courses that are, according to

		the declaration of the deans, impossible to execute without personal attendance of the students. At the same time, in case of synchronous online courses, students are expected to take part real-time while staying away from the University, for that reason, for these courses the general regulations in connection with absence are to be followed (and in case of asynchronous courses they are not relevant).
13.	Section 67 (1) of the HKR shall be expanded with the following point g): <i>(Exams can be)</i> “g) any other form of assessment in the case of online or blended courses of which the student is notified by the end of the first week of the study period.”	Similarly to practical and seminar grades, assessment types used in the cases of exam grades should also be expanded to include methods not applied in the past, of which students are to be notified by the end of the first week of the study period.
14.	Section 67 (2) of the HKR is to be applied in a way that if the type of exam set out in the study plan is modified, students are to be notified thereof by the end of the first week of the study period.	This rule serves to guarantee that students are by the end of the first week of the study period of any changes made to the exam type to be passed in view of the hybrid education model.
15.	Section 78 of the HKR shall be replaced by the following provision: “Section 78 The student shall submit the thesis – with the exception of a thesis containing classified information – via the Electronic Registration System by the deadline set by the Faculty. The Faculty may establish rules other than those set forth in the Special Provisions pertaining to the method of the submission of the thesis, submission or other procedural deadlines. Students shall be notified of any such changes at least 14 days prior to the submission deadline.”	In line with an earlier decision issued by the Senate, students are required to submit the thesis via the Neptun system. The only exceptions to the rule are theses containing domestic or foreign classified information in line with <i>Act CLV of 2009 on the Protection of Classified Information</i>. The standard submission forms and deadlines set out by the Faculty in the Special Provisions of the HKR (on the basis of a fixed mandate) may be changed for the sake of feasibility based on the decision of the Faculty, of which students must be notified by no later than 14 days before the submission deadline.
16.	The requirement for submitting a request in writing as per Section 144 (5) of the HKR shall be met pursuant to point c) of Section 147 (1).	In the case of first-instance disciplinary proceedings, the student shall be required to submit his/her request in writing. This must be done via the Neptun system, or in its absence, via e-mail.
17.	Points a) and b) of Section 147 (1) of the HKR along with paragraphs (2) and (4) of the same section cannot be applied. The only exceptions to this rule are requests for the replacement of an erroneous degree	Any request, petition, application or document that in the past was to be submitted by mail or in person can now only be sent to the University electronically via the Neptun system, or in its absence, via e-

	certificate or the issuance of a new certificate due to a change made to the student's birth certificate, which the student may initiate filling out and mailing the relevant request form with the original certificate attached.	mail. The original degree certificate is required to be sent in by mail because a corrected version can only be issued with the simultaneous revocation of the original certificate.
18.	Points a) and b) of Section 150 (1) of the HKR, along with paragraph (2) and Section 151 (2) cannot be applied. The following documents can be sent by mail as detailed under the "E-administration for Students" section on the University's website: a) a verification form issued by the University b) official certificates c) a temporary student ID d) invoices e) degree certificates and their supplements, transcripts f) degree certificate/supplement/transcript duplicates In the event of a conflict with the provisions of Section 151 (3), documents are to be delivered to the student's representative via e-mail. The presumption of delivery, regardless of whether or not the message is viewed, shall be set within five days from the sent date.	When handling the student's case, the University may only send the document to the student via the Neptun system or, in its absence, via e-mail. Documents may also be sent by mail. For more information, please see the "E-administration for Students" section on the University's website. The student shall be responsible for reading the document sent electronically, and it is therefore appropriate to assume a presumption of legal consequences pertaining to the document's delivery (e.g. setting the starting point for the appeal period). This presumption is refutable, meaning that if the student or other person involved in the case can prove non-delivery or that the delivery had taken place at another time (for instance, the e-mail appeared in the student's inbox at a later point in time, the IT system can confirm receipt of the message, etc.) then the presumption falls. Failing this, the date of delivery shall be deemed to be the fifth day following the send date.
19.	In the case of first-instance proceedings, the student may be interviewed in absentia. In this case, the summons must state the manner in which the case is to be heard. In accordance with Section 152 (3) and (4) of the HKR, a verbal summons may be used in absentia proceedings.	The student's testimony may be heard with the aid of electronic devices.
20.	The call for correction referred to in Section 156 (2) of the HKR may be issued in the same manner and procedure as a verbal summons or the delivery of documents.	The call for correction may be issued verbally, in which case it must be accompanied by a minutes or notes, or via the Neptun system, or, in its absence, via e-mail.
21.	No hearing can be held in the case of a first-instance case, and a mail vote may be called.	In this case, the exclusive nature of an out-of-court settlement shall be justified.
22.	Section 164 of the HKR shall be replaced by the following provision: "Section 164 (1) The official decision may be appealed within the specified deadline.	Second-instance proceedings require greater focus from the students as well. By establishing the manner in which the appeal is to be submitted along with its minimal

	The compulsory elements of the appeal shall be the following: the student's name and Neptun code, the student's address, the name of the student's home faculty, the case number of the decision being appealed. (2) The appeal is to be filed at hjb@kancellaria.elte.hu. The Student Appeals Board shall send a confirmation of the appeal within three working days of its receipt. An appeal sent to any other address or in any other manner shall be deemed a formatting error and shall be rejected by the Board without substantive examination."	content items, the Regulations aim to sustain the efficiency of the work of the Board.
23.	No second-instance hearing may be attended in person and a mail vote may be called. The rules on the delivery of documents in first-instance cases shall apply to the issuance of the decision.	Measures equivalent to those of first-instance proceedings.
24.	Section 169 (1) of the HKR shall be expanded to include the following point c): <i>(The student is liable to disciplinary action for)</i> c) violating the rules formulated by the Epidemiological Operative Coordinating Body in a state of a health crisis or emergency or a state of epidemiological preparedness.	This provision serves to establish strict legal consequences for failure to comply with decisions issued in a state of a health crisis or emergency or a state of epidemiological preparedness.
25.	First and second-instance disciplinary proceedings shall be conducted using an electronic device capable of providing simultaneous audio and video transmission. During the course of the proceedings, the student may be required to present an ID, which must be noted. Disciplinary matters may be decided on by mail vote. The rules on the delivery of documents in first-instance cases shall apply to the issuance of the decision.	Procedural actions requiring personal attendance shall not be applied, but in view of the fact that the hearing is a guarantee element in disciplinary proceedings, it must be ensured that it can be carried out.
26.	The in-person hearing guaranteed to the student referred to in Section 189 (3) of the HKR shall be conducted using an electronic device capable of providing simultaneous audio and video transmission. During the proceedings, the student may be required to present an ID, which must be noted.	The student must be guaranteed the right to a hearing prior to the Dean's decision on the student's request to be exempted from the disciplinary punishments imposed in the disciplinary case. The hearing cannot be attended in person.
27.	The present Regulations shall apply in the event of any contradictions between the Special Provisions of the HKR and the present Regulations.	The present Regulations shall apply in the event of any contradictions between itself and a special provision pertaining to a specific faculty.

	At the recommendation of the Dean, the JOKT shall be authorised to a) deviate from the provisions of the faculty-specific special provisions, but the Dean's decision must not conflict with the provisions of the present Regulations. b) establish special provisions pertaining to the various faculties within the confines of the present Regulations. The present provisions shall be published in a consolidated form by no later than 31 August 2020.	Any special provision pertaining to a given faculty shall be established by the JOKT on the basis of the recommendation of the Dean and the approval of the faculty council. These provisions may involve a) deviating from an existing special provision, but such a decision must not conflict with the provisions of the present Regulations, b) establishing new provisions within the confines of the present regulations.
28.	The Dean may introduce regulations different from those in the Admission Regulations, Annex 4 of the HKR, in the interest of ensuring that admission requirements can be met without the need for in-person attendance.	Given that the admission procedure may only be carried out in absentia, the special regulations must ensure the possibility to deviate from the regulations laid out in the Admission Regulations.
29.	Section 481 (1) of the HKR shall be replaced by the following provision: "Section 481 (1) Admission to a given track in the Ethnic Minority Kindergarten Educator and Ethnic Minority Primary School Educator programmes is determined in the admission procedure rather than in the framework of the track selection procedure following the student's admission. In the case of non-ethnic minority-related programmes, classes are conducted in the field of study chosen in the education major, and in the kindergarten educator major in the study groups according to the chosen specialisations. Students of the class of 2020 are to choose their specialisations from among the fields of study and specialisations listed in the admissions guide in the semester of their enrolment, no later than 5 days before the end of the study period.	The epidemiological state of emergency warrants reducing the number of in-person participants in the various early semester procedures to the extent that the conditions allow.

	SPECIAL REGULATIONS OF THE DOCTORAL REGULATIONS (2016) ANNEX 6 OF THE HKR IN A STATE OF EPIDEMIOLOGICAL PREPAREDNESS	REMARKS
1.	Under Article 79 (4) of Act LVIII of 2020, the spring semester of the 2019/2020 academic year shall not be taken into consideration when applying Article 53 (4) of Nftv. and Section 33 of the Doctoral Regulations.	The spring semester of the 2019/2020 academic year is to be ignored in the case of the interruption of the doctoral student status for a maximum duration of two semesters in the research and dissertation phase (the second four-semester phase following the comprehensive examination).
2.	Rules applying to online and blended forms of the hybrid education model may deviate from Section 44 (1) of the EDSZ.	In the case of online and blended courses, instructors may deviate from the preliminary requirements pertaining to the attendance of lectures, seminars and practical lessons as well as the consequences of absences.
3.	Under Article 79 (4) of Act LVIII of 2020, the spring semester of the 2019/2020 academic year shall not be taken into consideration when applying Article 53 (4) of Nftv. and Section 59 of the Doctoral Regulations.	The deadline for submitting the doctoral dissertation is extended with the calendar days of the spring semester of the 2019/2020 academic year. In the case of those who passed the comprehensive examination in the spring semester of the 2019/2020 academic year the deadline shall be extended by the number of days between the comprehensive exam and the end of the semester (the spring semester of the 2019/2020 academic year ends on 31 August 2020 in the doctoral programme).
4.	It shall be possible to deviate from the requirements concerning the submission of the doctoral dissertation and its abstracts as referred to in Section 62 of the EDSZ. Students must be notified of the modified requirements on time.	The doctoral dissertation and its abstracts are required to be submitted both in print and electronic form. The faculty regulations may prescribe additional requirements pertaining to their submission. The various faculties may opt to deviate from these forms of submission.
5.	Rules applying to the state of epidemiological preparedness may deviate from paragraphs (1), (6) and (10) of Section 69 of the EDSZ. The public disputation referenced in Section 63 (3) of the EDSZ is to be carried out by means of an electronic device providing simultaneous audio and video transmission. During the course of the disputation, the student may be required to present an ID, which must be noted. Ensuring the publicity	The special regulations applying to the state of epidemiological preparedness may deviate from the various stages and rules of the doctoral procedure, such as deadlines specified in the EDSZ or the use of secret ballots. The public disputation (dissertation defence) may be organised using online tools. The date of the defence of the dissertation must be announced in advance and anyone may register for it provided they provide the necessary details. Those registering for the absentia dissertation defence must also be

	of the dissertation defence shall require preliminary registration.	provided information on the method by which the defence is organised.
6.	The present Regulations shall apply in the event of any contradictions between the faculty doctoral regulations or the operational regulations of the doctoral school and the present Regulations.	The special regulations pertaining to the faculty and doctoral school are to be applied in the spirit of the present Regulations. Therefore, in the event of a conflict between the regulations, the provisions and principles of the present Regulations shall apply.

	SPECIAL REGULATIONS OF THE ORGANISATIONAL AND OPERATIONAL REGULATIONS VOLUME 1 ANNEX 12 DOCTORAL REGULATIONS (2013) IN A STATE OF EPIDEMIOLOGICAL PREPAREDNESS	REMARKS
1.	Rules applying to the state of epidemiological preparedness may deviate from Section 40 (1) of EDSZ2013.	The rule that instructors may deviate from the preliminary requirements pertaining to the attendance of lectures, seminars and practical lessons as well as the consequences of absences is also applicable to the doctoral programme type currently being phased out.
2.	It shall be possible to deviate from the requirements concerning the submission of the doctoral dissertation, as referred to in Section 67/B of EDSZ2013. Students must be notified of the modified requirements on time.	The doctoral dissertation is required to be submitted both in print and electronic form. The faculty regulations may prescribe additional requirements pertaining to its submission. The faculty may opt to deviate from these forms of submission.
3.	Rules applying to the state of epidemiological preparedness may deviate from paragraphs (1) and (6) of Section 70 of EDSZ2013. The public disputation referenced in Section 70 (3) of EDSZ2013 is to be carried out by means of an electronic device providing simultaneous audio and video transmission. During the course of the disputation, the doctoral candidate may be required to present an ID, which must be noted. Ensuring the publicity of the dissertation defence shall require preliminary registration.	The special regulations applying to the state of epidemiological preparedness may deviate from the various stages and rules of the doctoral procedure, such as deadlines specified in EDSZ2013 or the use of secret ballots. The public disputation may also be organised using online tools. The date of the defence of the dissertation must be announced in advance and anyone may register for it provided they provide the necessary details. Those registering for the distance dissertation defence must also be provided information on the method by which the defence is organised.
4.	The present Regulations shall apply in the event of any contradictions between the faculty doctoral regulations or the operational regulations of the doctoral school and the present Regulations.	The special regulations pertaining to the faculty and doctoral school are to be applied in the spirit of the present Regulations. Therefore in the event of a conflict between the regulations, the provisions and principles of the present Regulations shall apply.

The present Regulations shall enter into force the day after they are published.

Budapest, July 29, 2020

ELTE Epidemiological Operative Coordinating Body